



## Work-Related Injury & Illness | Environmental | Property

Irrespective of the size or nature of business, the tracking and end-to-end management of incidents that lead to personnel injuries, illnesses, environmental impairment, or property damage is a challenge for any organization. Efficient and accurate recording of accidents/incidents, as well as follow-up and closure require a reliable management system. Organizations often rely on paper-based systems to manage these events, which leads to inconsistent and ineffective results. Lack of data recording in a standardized format makes it extremely difficult for corporate staff to conduct organizational wide data and trend analysis to take proactive measures.

ProcessMAP offers industry's leading web-based Accident/ Incident management solution that ties all elements of the organization together for consistent reporting and follow-up of accidents (workplace) and incidents (environmental or property). Facility and corporate staff can interact seamlessly and instantaneously throughout the entire reporting, tracking and investigation process.

### BENEFITS

**Easy Reporting:** The common web-based platform allows facility users the ability to create a flash report on the date of an incident. Subsequent details and results of an investigation including incident details, nature of injury/illness, corrective/preventive actions, and root cause analysis are subsequently added and managed in one system.

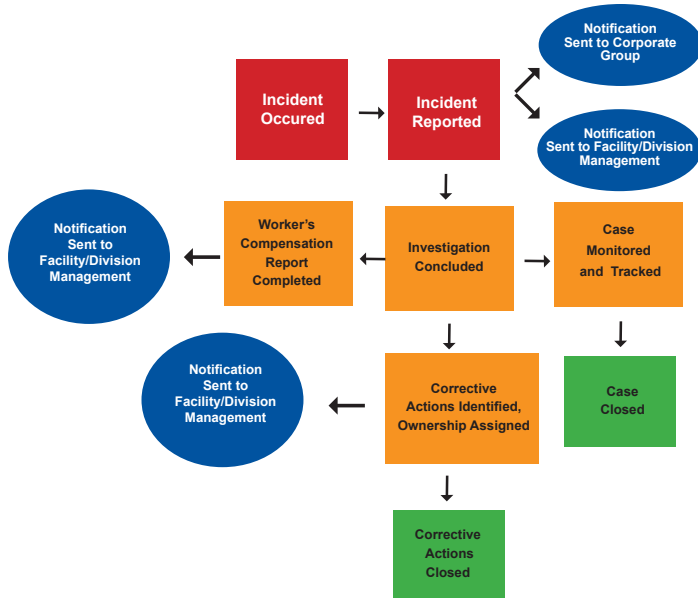
**Visibility:** Facilities can instantly record the essential information for an accident or incident. Corporate staff are quickly aware of, and can track, all accidents and incidents company-wide.

**Analysis:** Since the data are captured in a relational database, a wide range of data analysis can be performed.

**Tracking Action Items:** The action matrix includes a "task manager" tool that enables the administrator to assign specific follow-up tasks to individuals and to track, escalate, and confirm when these tasks are completed

**Report Generation:** Company-wide reports can be generated by corporate staff using specific aggregations of accident or incident data.

**Real-time Metrics:** Calculate automatically safety metrics like LTA, LWDC, Incident rates, etc. including monthly, YTD and 12 month rolling averages.



## SOLUTION FUNCTIONALITIES

### Workplace Incidents

- Incident Dashboard
- Incident Details
- Employee/Witness Details
- Nature of Injury/Illness
- Immediate Cause of Injury/Loss
- Part of Body
- Description of the Scene
- Contributing Factors
- Root Cause
- Investigation Conclusions
- Corrective/Preventive Actions
- Photos, Video, & Documents

### Regulatory & Workers Comp

- Case Management
- Case History Log Management
- OSHA 300, 301, & 300 A Forms
- Other Countries Forms
- Workers Compensation Reports
- Interface/Integration of 3rd party Workers Comp. systems

### Module Setup

- Reporting Templates
- Nature of Injury/Illness
- Medical Diagnosis
- Body Parts
- Unsafe Actions/Conditions
- Behavioral Factors
- Root Causes
- Lookup Values
- Security/Roles & Permissions

### Environmental Incidents

- Incident Dashboard
- Incident Details
- Cause of Incident
- Agency Notifications
- Description of the Scene
- Release Impacts
- Costs
- Root Cause
- Investigation Conclusions
- Corrective/Preventive Actions
- Photos, Video, & Documents

### Charts/Reports/Filters

- Real-Time Incident Charts
- OSHA 300, 301, and 300A
- Safety Indices Charts/Report
- Incident Summary Report
- Workers Comp Report
- Employee Statement Report
- Witness Statement Report
- Daily Status Reports
- Other Custom Reports
- Incident Records By Filters

### Metrics

- Hours Worked
- Total Recordable Cases
- Total Lost Work Day Cases
- Total Lost Work Days
- Total Restricted Duty Day Cases
- Total Restricted Duty Days
- Lost Work Day Incident Rates (LWDI)
- Lost Time Severity Rates (LTA)
- OSHA Recordable Incident Rates
- Monthly/YTD/12 Month Rolling Averages

### Property Damage Incidents

- Incident Dashboard
- Incident Details
- Cause of Incident
- Agency Notifications
- Description of the Scene
- Release Impacts
- Costs
- Root Cause
- Investigation Conclusions
- Corrective/Preventive Actions
- Photos, Video, & Documents

### Action Item Tracking/Alerts

- Due Dates Tracking
- Ownership Assignment by Role, Group, or Individual
- Rules based E-Mail Notification
- E-Mail Reminders & Alerts
- Daily Reports on Tasks

### System Integration

- Employee Data Feed Uploads
- Interface with SAP, Peoplesoft, Oracle HR, and other Human Resources Systems
- Email Management

#### About ProcessMAP

ProcessMAP Corporation provides enterprise software solutions to enable organizations to better manage environmental, health and safety (EH&S) information, data, and underlying business processes.