



Program Management | Findings/Deficiencies | Corrective/Preventative Actions

For most companies with many facilities, perhaps in many countries, managing the continually increased scope and highly visible corporate audit programs in a consistent manner is ever challenging.

Lack of a centralized technology platform results in a very ineffective Corrective Actions Tracking and Audit closure process.

ProcessMAP offers industry's most comprehensive environmental, health & safety (EH&S) Corporate Audit Management solutions to allow all stakeholders to collaborate, communicate, report, track, and share information during the entire audit life cycle. Result? Dramatic improvements in transparency and efficiency in the auditing function. Our solutions are comprised of a suite of integrated web-based modules on a relational database platform to streamline information management challenges in audit planning, project management, deficiencies/corrective actions tracking, and data analysis. The solutions are the result of years of hands-on knowledge and experience with both corporate and facilities.



ProcessMAP's web-based audit management solutions are empowering forward thinking companies to streamline and institutionalize world-class processes throughout the audit life cycle.

BENEFITS

Informed Audit Planning: For organizations that use models of risk-based scoring and historical performance to prioritize facility audits, our solutions provide the critical data needed to support this extremely critical decision making process.

Efficient Audit Project Management: Our solutions serve as a project management tool for managing resources, audit teams, schedule, and budget. Specifically, for multi-facility/departmental audits, the system allows managers, audit teams, and sites to share a common platform.

Improved Collaborative Corrective Actions Management: The system dramatically improves the communication between the audit teams and sites for corrective actions, and documented closure of the findings. The sites access to the system results in keeping the status of the corrective actions up-to-date.

Improved Decision Support: Since the audit-related data are captured on a single database for the entire enterprise, all data mining, benchmarking, and trend analysis processes are significantly improved.

SOLUTION FUNCTIONALITIES

Audit Program Management

- Manage Multiple Audit Programs based on applicable Protocol
- Assign facilities to protocol(s)
- Create date range of applicability to audit program
- Assign auditors to facilities within audit protocol
- Provide responses directly to on-line questions
- Capture Audit Findings purely through EHS program elements
- Manage and summarize findings
- Track status of CAPAs (open vs. closed)
- Track scoring of facility audits

Question Bank / Category Development

- Categorize questions based on EHS Program Elements
- Capture questions based on:
 - Corporate Policies
 - External Organizations
 - Regulations
 - Best Management Practices
- Track question revision status
- Identify question references
- Link optional qualitative and quantitative pre-defined responses

Protocol Creation / Management

- Classify questions into organized protocols
- Create multiple protocols based on Regional / Operational requirements

Module Setup

- Create Look Up Values for:
 - Question Categories
 - Protocol Categories
 - Audit Categories / Areas
 - Scoring Details
- Create Root Cause Categories

Finding Management / Identification

- Capture finding details
- Assign corrective and preventive actions to findings
- Define timeframe to close out finding
- Link attachments (documents, photos, etc.) to findings
- Track findings to identify repeat issues

Corrective / Preventive Action (CAPA) Tracking & Management

- Capture Corrective and Preventive Actions associated with findings
- Assign multiple Corrective and Preventive Actions to one finding
- Group CAPAs based on multiple findings
- Deploy CAPA's to Facility EHS & non-EHS Staff
- Designate fixed timeframe for CAPA closure
- Integrate CAPA's with Calendar Management Module

Reports

- Generate Employee Notification Reports
- Create Reports to capture information associated with Sampling Plans
- Generate Reports associated with a specific or group of sampling events.
- Produce reports for each individual sample
- Generate comparison reports on recent sampling details versus historical data

Metrics and Trending Charts

- 10 Ten Charts of:
 - Findings
 - Root Causes
 - Audit Areas
 - EHS Program Elements
 - Number of Findings per Site
- Number of Open Findings vs. Closed
- Open CAPAs vs. Closed

Task Management Functionality

- Due Dates Tracking
- Ownership Assignment by Role, Group, or Individual
- Rules based E-Mail Notification
- E-Mail Reminders & Alerts
- Daily Reports on Tasks

System Integration

- Interfaces with SAP, Peoplesoft, Oracle HR, and other Human Resources Systems
- Integrated Email Management for Lotus Notes and Microsoft Outlook
- Integrated with Data Mining Tool Microstrategy™ for advanced analysis

Event-Based E-mail Notifications

- Ability to Create E-Mail Distribution List
- Notifications based on
 - Creation of Corrective / Preventive Action
 - Closure of Corrective / Preventive Action
 - Exceeded due date
- Distribute CAPAs to Third Party Certification Companies

About ProcessMAP

ProcessMAP Corporation provides enterprise software solutions to enable organizations to better manage environmental, health and safety (EH&S) information, data, and underlying business processes.